Annual general meeting of Evotec SE on 10 June 2024 Convenience Translation



Information pursuant to section 125 para. 1 German Stock Corporation Act (AktG) in connection with section 125 para. 5 AktG, article 4 para. 1 and table 3 of the annex to Implementing Regulation (EU) 2018/1212

Type of Information	Description
A. Spe	ecification of the message
1. Unique identifier of the event	EVT062024oHV
2. Type of message	Meeting notice of a general meeting [format pursuant to Implementing Regulation (EU) 2018/1212: NEWM]
B. Specification of the issuer	
1.ISIN	DE0005664809
2. Name of issuer	Evotec SE
C. Specification of the meeting	
1. Date of the general meeting	10.06.2024
	[format pursuant to Implementing Regulation (EU) 2018/1212: 20240610]
2. Time of the general meeting	10:00 hours (CEST)
	[format pursuant to Implementing Regulation (EU) 2018/1212: 08:00 UTC]
3. Type of the general meeting	Ordinary annual general meeting
	[format pursuant to Implementing Regulation (EU) 2018/1212: GMET]
4.Location of the general meeting	CinemaxX Hamburg-Dammtor, Saal 1, Dammtordamm 1, 20354 Hamburg, Germany
5. Record Date	19.05.2024, 24:00 hrs. (CEST)
	[format pursuant to Implementing Regulation (EU) 2018/1212: 20240519]
6. Uniform Resource Locator (URL)	https://www.evotec.com/en/investor-relations/annual-general-meeting
D. Partici	pation in the general meeting
D. Participation in the general meeting – Voting in	person on site
1. Method of participation by shareholder	Voting in person on site
	[format pursuant to Implementing Regulation (EU) 2018/1212: PH; ISO 20022: PHYS]
2. Issuer deadline for the notification of participation	03.06.2024, 24:00 hours (CEST)
	[format pursuant to Implementing Regulation (EU) 2018/1212: 20240603; 22:00 UTC]
3. Issuer deadline for voting	10.06.2024, until the end of voting
	[format pursuant to Implementing Regulation (EU) 2018/1212: 20240610; until the end of voting]





D. Participation in the general meeting – proxies r	nominated by the Company
1.Method of participation by shareholder	Exercising the right to vote by granting authority and issuing instructions to the proxies nominated by the Company
	[format pursuant to Implementing Regulation (EU) 2018/1212: PX; ISO 20022: PRXY]
2. Issuer deadline for the notification of participation	03.06.2024, 24:00 hours (CEST)
	[format pursuant to Implementing Regulation (EU) 2018/1212: 20240603; 22:00 UTC]
3. Issuer deadline for voting	Granting authority (with voting instructions) to the proxies nominated by the Company
	in writing or in text form by postal mail, fax, email or the password-protected internet service at https://www.evotec.com/en/investor-relations/annual-general-meeting by 09.06.2024, 24:00 hours (CEST)
	[format pursuant to Implementing Regulation (EU) 2018/1212: 20240609; 22:00 UTC]
	if attending the Annual General Meeting in person on 10.06.2024, until the start of voting
	[format pursuant to Implementing Regulation (EU) 2018/1212: 20240610; until the start of voting]
D. Participation in the general meeting – proxy au	thorization
1. Method of participation by shareholder	Exercising the right to vote through an authorized third party
	[format pursuant to Implementing Regulation (EU) 2018/1212: PX; ISO 20022: PRXY]
2. Issuer deadline for the notification of participation	03.06.2024, 24:00 hours (CEST)
	[format pursuant to Implementing Regulation (EU) 2018/1212: 20240603; 22:00 UTC]
3. Issuer deadline for voting	Exercise of voting rights by the authorised third party on 10.06.2024, until the end of voting at the Annual General Meeting
	[format pursuant to Implementing Regulation (EU) 2018/1212: 20240610; until the end of voting]
	Exercising of voting rights by the proxy through granting sub-proxies and issuing instructions to the proxies nominated by the Company:
	in writing or in text form by postal mail, fax, email or the password-protected internet service at https://www.evotec.com/en/investor-relations/annual-general-meeting by 09.06.2024, 24:00 hours (CEST)
	[format pursuant to Implementing Regulation (EU) 2018/1212: 20240609; 22:00 UTC]
	if attending the Annual General Meeting in person on 10.06.2024, until the start of voting
	[format pursuant to Implementing Regulation (EU) 2018/1212: 20240610; until the start of voting]





E. Agenda	
E. Agenda – item 1	
Unique identifier of the agenda item	1
2. Title of the agenda item	Presentation of the approved separate annual financial statements and the consolidated financial statements of Evotec SE as of 31 December 2023, as approved by the Supervisory Board, the management reports for Evotec SE and for the Group for the 2023 financial year, the report of the Supervisory Board for the 2023 financial year, and the explanatory report by the Management Board regarding this information pursuant to Sections 289a, 315a of the German Commercial Code (HGB) for the 2023 financial year
3. Uniform Resource Locator (URL) of the materials	https://www.evotec.com/en/investor-relations/annual-general-meeting
4. Vote	
5. Alternative voting options	
E. Agenda – item 2.1	
1. Unique identifier of the agenda item	2.1
2. Title of the agenda item	Resolution discharging the members of the Management Board of liability for the 2023 financial year - Individual discharge of Mr Dr Werner Lanthaler
3. Uniform Resource Locator (URL) of the materials	https://www.evotec.com/en/investor-relations/annual-general-meeting
4. Vote	Binding vote
	[format pursuant to Implementing Regulation (EU) 2018/1212: BV; ISO 20022: BNDG]
5. Alternative voting options	Vote in favour, Vote against, Abstention
	[format pursuant to Implementing Regulation (EU) 2018/1212: VF, VA, AB; ISO 20022: CFOR, CAGS, ABST]
E. Agenda – item 2.2	
1. Unique identifier of the agenda item	2.2
2. Title of the agenda item	Resolution discharging the members of the Management Board of liability for the 2023 financial year - Individual discharge of Mr Dr Matthias Evers
3. Uniform Resource Locator (URL) of the materials	https://www.evotec.com/en/investor-relations/annual-general-meeting
4. Vote	Binding vote
	[format pursuant to Implementing Regulation (EU) 2018/1212: BV; ISO 20022: BNDG]
5. Alternative voting options	Vote in favour, Vote against, Abstention
	[format pursuant to Implementing Regulation (EU) 2018/1212: VF, VA, AB; ISO 20022: CFOR, CAGS, ABST]





E. Agenda – item 2.3	
1. Unique identifier of the agenda item	2.3
2. Title of the agenda item	Resolution discharging the members of the Management Board of liability for the 2023 financial year - Individual discharge of Ms Laetitia Rouxel
3. Uniform Resource Locator (URL) of the materials	https://www.evotec.com/en/investor-relations/annual-general-meeting
4. Vote	Binding vote [format pursuant to Implementing Regulation (EU) 2018/1212: BV; ISO 20022: BNDG]
5. Alternative voting options	Vote in favour, Vote against, Abstention [format pursuant to Implementing Regulation (EU) 2018/1212: VF, VA, AB; ISO 20022: CFOR, CAGS, ABST]
E. Agenda – item 2.4	
1. Unique identifier of the agenda item	2.4
2. Title of the agenda item	Resolution discharging the members of the Management Board of liability for the 2023 financial year - Individual discharge of Mr Dr Cord Dohrmann
3. Uniform Resource Locator (URL) of the materials	https://www.evotec.com/en/investor-relations/annual-general-meeting
4. Vote	Binding vote [format pursuant to Implementing Regulation (EU) 2018/1212: BV; ISO 20022: BNDG]
5. Alternative voting options	Vote in favour, Vote against, Abstention [format pursuant to Implementing Regulation (EU) 2018/1212: VF, VA, AB; ISO 20022: CFOR, CAGS, ABST]
E. Agenda – item 2.5	
1. Unique identifier of the agenda item	2.5
2. Title of the agenda item	Resolution discharging the members of the Management Board of liability for the 2023 financial year - Individual discharge of Mr Dr Craig Johnstone
3. Uniform Resource Locator (URL) of the materials	https://www.evotec.com/en/investor-relations/annual-general-meeting
4.Vote	Binding vote [format pursuant to Implementing Regulation (EU) 2018/1212: BV; ISO 20022: BNDG]
5. Alternative voting options	Vote in favour, Vote against, Abstention [format pursuant to Implementing Regulation (EU) 2018/1212: VF, VA, AB; ISO 20022: CFOR, CAGS, ABST]





E. Agenda – item 3	
1. Unique identifier of the agenda item	3
2. Title of the agenda item	Resolution regarding formal approval of the actions of the members of the Supervisory Board for the 2023 financial year
3. Uniform Resource Locator (URL) of the materials	https://www.evotec.com/en/investor-relations/annual-general-meeting
4. Vote	Binding vote
	[format pursuant to Implementing Regulation (EU) 2018/1212: BV; ISO 20022: BNDG]
5. Alternative voting options	Vote in favour, Vote against, Abstention
	[format pursuant to Implementing Regulation (EU) 2018/1212: VF, VA, AB; ISO 20022: CFOR, CAGS, ABST]
E. Agenda – item 4	
1. Unique identifier of the agenda item	4
2. Title of the agenda item	Resolution regarding the appointment of the auditor for the separate financial statements and the consolidated financial statements for the 2024 financial year, and the appointment of the auditor for any review of additional financial information during the year
3. Uniform Resource Locator (URL) of the materials	https://www.evotec.com/en/investor-relations/annual-general-meeting
4. Vote	Binding vote
	[format pursuant to Implementing Regulation (EU) 2018/1212: BV; ISO 20022: BNDG]
5. Alternative voting options	Vote in favour, Vote against, Abstention
	[format pursuant to Implementing Regulation (EU) 2018/1212: VF, VA, AB; ISO 20022: CFOR, CAGS, ABST]
E. Agenda – item 5	
1. Unique identifier of the agenda item	5
2. Title of the agenda item	Resolution to approve the Remuneration Report 2023
3. Uniform Resource Locator (URL) of the materials	https://www.evotec.com/en/investor-relations/annual-general-meeting
4. Vote	Advisory vote
	[format pursuant to Implementing Regulation (EU) 2018/1212: AV; ISO 20022: ADVI]
5. Alternative voting options	Vote in favour, Vote against, Abstention
	[format pursuant to Implementing Regulation (EU) 2018/1212: VF, VA, AB; ISO 20022: CFOR, CAGS, ABST]





E. Agenda – item 6	
1. Unique identifier of the agenda item	6
2. Title of the agenda item	Resolution concerning the creation of new authorised capital with the possibility to exclude subscription rights and amendment of Article 5 (5) of the Articles of Association (Authorised Capital 2024)
3. Uniform Resource Locator (URL) of the materials	https://www.evotec.com/en/investor-relations/annual-general-meeting
4. Vote	Binding vote
	[format pursuant to Implementing Regulation (EU) 2018/1212: BV; ISO 20022: BNDG]
5. Alternative voting options	Vote in favour, Vote against, Abstention
	[format pursuant to Implementing Regulation (EU) 2018/1212: VF, VA, AB; ISO 20022: CFOR, CAGS, ABST]
E. Agenda – item 7.1	
1. Unique identifier of the agenda item	7.1
2.Title of the agenda item	Resolution on amendments to the Articles of Association to adjust the terms of office, the requirements for the election of the Chairman of the Supervisory Board and his deputy and the remuneration of the Supervisory Board - Terms of office of the Supervisory Board members
3. Uniform Resource Locator (URL) of the materials	https://www.evotec.com/en/investor-relations/annual-general-meeting
4. Vote	Binding vote
	[format pursuant to Implementing Regulation (EU) 2018/1212: BV; ISO 20022: BNDG]
5. Alternative voting options	Vote in favour, Vote against, Abstention
	[format pursuant to Implementing Regulation (EU) 2018/1212: VF, VA, AB; ISO 20022: CFOR, CAGS, ABST]
E. Agenda – item 7.2	
1. Unique identifier of the agenda item	7.2
2.Title of the agenda item	Resolution on amendments to the Articles of Association to adjust the terms of office, the requirements for the election of the Chairman of the Supervisory Board and his deputy and the remuneration of the Supervisory Board - Election of the Chairman of the Supervisory Board and his deputy
3. Uniform Resource Locator (URL) of the materials	https://www.evotec.com/en/investor-relations/annual-general-meeting
4. Vote	Binding vote
	[format pursuant to Implementing Regulation (EU) 2018/1212: BV; ISO 20022: BNDG]
5. Alternative voting options	Vote in favour, Vote against, Abstention
	[format pursuant to Implementing Regulation (EU) 2018/1212: VF, VA, AB; ISO 20022: CFOR, CAGS, ABST]





E. Agenda – item 7.3	
1. Unique identifier of the agenda item	7.3
2. Title of the agenda item	Resolution on amendments to the Articles of Association to adjust the terms of office, the requirements for the election of the Chairman of the Supervisory Board and his deputy and the remuneration of the Supervisory Board - Supervisory Board remuneration
3. Uniform Resource Locator (URL) of the materials	https://www.evotec.com/en/investor-relations/annual-general-meeting
4. Vote	Binding vote [format pursuant to Implementing Regulation (EU) 2018/1212: BV; ISO 20022: BNDG]
5. Alternative voting options	Vote in favour, Vote against, Abstention [format pursuant to Implementing Regulation (EU) 2018/1212: VF, VA, AB; ISO 20022: CFOR, CAGS, ABST]
E. Agenda – item 8.1	
1. Unique identifier of the agenda item	8.1
2. Title of the agenda item	Resolution concerning new elections to the Supervisory Board - Individual election of Ms Prof Dr Iris Löw-Friedrich
3. Uniform Resource Locator (URL) of the materials	https://www.evotec.com/en/investor-relations/annual-general-meeting
4. Vote	Binding vote [format pursuant to Implementing Regulation (EU) 2018/1212: BV; ISO 20022: BNDG]
5. Alternative voting options	Vote in favour, Vote against, Abstention [format pursuant to Implementing Regulation (EU) 2018/1212: VF, VA, AB; ISO 20022: CFOR, CAGS, ABST]
E. Agenda – item 8.2	
1. Unique identifier of the agenda item	8.2
2. Title of the agenda item	Resolution concerning new elections to the Supervisory Board - Individual election of Mr Roland Sackers
3. Uniform Resource Locator (URL) of the materials	https://www.evotec.com/en/investor-relations/annual-general-meeting
4. Vote	Binding vote [format pursuant to Implementing Regulation (EU) 2018/1212: BV; ISO 20022: BNDG]
5. Alternative voting options	Vote in favour, Vote against, Abstention [format pursuant to Implementing Regulation (EU) 2018/1212: VF, VA, AB; ISO 20022: CFOR, CAGS, ABST]





E. Agenda – item 8.3	
Unique identifier of the agenda item	8.3
2. Title of the agenda item	Resolution concerning new elections to the Supervisory Board - Individual election of Ms Camilla Macapili Languille
3. Uniform Resource Locator (URL) of the materials	https://www.evotec.com/en/investor-relations/annual-general-meeting
4. Vote	Binding vote
	[format pursuant to Implementing Regulation (EU) 2018/1212: BV; ISO 20022: BNDG]
5. Alternative voting options	Vote in favour, Vote against, Abstention
	[format pursuant to Implementing Regulation (EU) 2018/1212: VF, VA, AB; ISO 20022: CFOR, CAGS, ABST]
E. Agenda – item 8.4	
1. Unique identifier of the agenda item	8.4
2. Title of the agenda item	Resolution concerning new elections to the Supervisory Board - Individual election of Ms Dr Constanze Ulmer-Eilfort
3. Uniform Resource Locator (URL) of the materials	https://www.evotec.com/en/investor-relations/annual-general-meeting
4. Vote	Binding vote
	[format pursuant to Implementing Regulation (EU) 2018/1212: BV; ISO 20022: BNDG]
5.Alternative voting options	Vote in favour, Vote against, Abstention
	[format pursuant to Implementing Regulation (EU) 2018/1212: VF, VA, AB; ISO 20022: CFOR, CAGS, ABST]
E. Agenda – item 8.5	
Unique identifier of the agenda item	8.5
2. Title of the agenda item	Resolution concerning new elections to the Supervisory Board - Individual election of Mr Dr Duncan McHale
3. Uniform Resource Locator (URL) of the materials	https://www.evotec.com/en/investor-relations/annual-general-meeting
4. Vote	Binding vote
	[format pursuant to Implementing Regulation (EU) 2018/1212: BV; ISO 20022: BNDG]
5. Alternative voting options	Vote in favour, Vote against, Abstention
	[format pursuant to Implementing Regulation (EU) 2018/1212: VF, VA, AB; ISO 20022: CFOR, CAGS, ABST]





E. Agenda – item 8.6	
Unique identifier of the agenda item	8.6
2. Title of the agenda item	Resolution concerning new elections to the Supervisory Board - Individual election of Mr Wesley Wheeler
3. Uniform Resource Locator (URL) of the materials	https://www.evotec.com/en/investor-relations/annual-general-meeting
4. Vote	Binding vote
	[format pursuant to Implementing Regulation (EU) 2018/1212: BV; ISO 20022: BNDG]
5. Alternative voting options	Vote in favour, Vote against, Abstention
	[format pursuant to Implementing Regulation (EU) 2018/1212: VF, VA, AB; ISO 20022: CFOR, CAGS, ABST]
E. Agenda – item 9	
1. Unique identifier of the agenda item	9
2. Title of the agenda item	Resolution on the amendment of Section 15 Paragraph 4 Sentence 6 of the Articles of Association (record date)
3. Uniform Resource Locator (URL) of the materials	https://www.evotec.com/en/investor-relations/annual-general-meeting
4. Vote	Binding vote
	[format pursuant to Implementing Regulation (EU) 2018/1212: BV; ISO 20022: BNDG]
5. Alternative voting options	Vote in favour, Vote against, Abstention
	[format pursuant to Implementing Regulation (EU) 2018/1212: VF, VA, AB; ISO 20022: CFOR, CAGS, ABST]
F. Specification of the deadlines	regarding the exercise of other shareholders rights
F. Shareholder right – motions for additions to the	e agenda
1. Object of deadline	Submission of requests for additions to the agenda
2. Applicable issuer deadline	10.05.2024, 24:00 hours (CEST) (time of receipt decisive)
	[format pursuant to Implementing Regulation (EU) 2018/1212: 20240510; 22:00 UTC]
F. Shareholder right – countermotions	
1. Object of deadline	Submission of countermotions to proposed resolutions on items on the agenda
2. Applicable issuer deadline	For countermotions to be made available to other shareholders: 26.05.2024, 24:00 hours (CEST) (time of receipt decisive)
	[format pursuant to Implementing Regulation (EU) 2018/1212: 20240526; 22:00 UTC]
	For countermotions during the Annual General Meeting: 10.06.2024
	[format pursuant to Implementing Regulation (EU) 2018/1212: 20240610]





F. Shareholder right – election proposals	
1. Object of deadline	Submission of election proposals for the election of supervisory board members or auditors
2. Applicable issuer deadline	For election proposals to be made available to other shareholders: 26.05.2024, 24:00 hours (CEST) (time of receipt decisive)
	[format pursuant to Implementing Regulation (EU) 2018/1212: 20240526; 22:00 UTC]
	For election proposals during the Annual General Meeting: 10.06.2024
	[format pursuant to Implementing Regulation (EU) 2018/1212: 20240610]
F. Shareholder right – right to information	1
1.Object of deadline	Request for information on company matters (section 131 (1) AktG)
2. Applicable issuer deadline	On 10.06.2024 from the opening of the Annual General Meeting until the closing of the requests to speak by the chairman of the meeting
	[format pursuant to Implementing Regulation (EU) 2018/1212: 20240610; from the opening of the Annual General Meeting until the closing of the requests to speak by the chairman of the meeting]
F. Shareholder right – filing of objections	
1. Object of deadline	filing of objections against resolutions of the general meeting
2. Applicable issuer deadline	On 10.06.2024 from the beginning of the general meeting until its closing by the chairman of the meeting.
	[format pursuant to Implementing Regulation (EU) 2018/1212: 20240610; from the beginning of the general meeting until its closing by the chairman of the general meeting]